

Tartan West Community Association

EXTERIOR MODIFICATION APPLICATION

Name: _____ Date Submitted: _____

Unit Address: _____ Phone: _____

Description of Modification: _____

Please draw or **attach a plot plan** showing the exact location with respect to your home.

Materials and Colors: _____

Modification to Begin On: _____ To Be Completed By: _____

Following the completion of this form, you will email this page along with your Supplemental Materials to bcross@ohioequities.com. You can mail your check payable to Tartan West Community Association and mail to Tartan West Community Association c/o Ohio Equities 8000 Walton Parkway, Suite 250, New Albany, Ohio 43054. Fee is \$65 for regular projects and new construction is \$125.

The owner(s) or their designees (contractor) must comply with the following:

- 1) The specifications as approved by the Board of Directors.
- 2) Applicable building regulations, ordinances, etc. including a final inspection.
- 3) Contractor's one-year warranty on materials and labor if applicable.
- 4) Repair of any damage to the Common or Limited Common Elements or other Units.

APPROVED **DISAPPROVED** **BY:** _____ **DATE:** _____

PLEASE SUBMIT FORM TO:

NAI Ohio Equities
8000 Walton Parkway – Suite 250
New Albany, Ohio 43054
bcross@ohioequities.com

Questions? Call (614) 939-8603